

| PLEASE COMPLETE IN BLOCK CAPITALS   |   |                                       |        |             |
|---|---|---------------------------------------|--------|-------------|
| Child's legal forename  |   |                                       |        |             |
| Child's legal surname   |   |                                       |        |             |
| Child's preferred forename  |   |                                       |        |             |
| Date of birth   |   | Current Year Group                    |        | Male/Female |
| Home Address and Postcode   | <p>*Please provide evidence of your address- recent council tax bill including the name of the parent/guardian applicant, a signed tenancy agreement or the confirmed exchange of contracts letter from a solicitor</p> |                                       |        |             |
| Religion  |   | Parish child attends (If Catholic)    |        |             |
| Nationality   |   | Does your child speak FLUENT English? | YES/NO |             |
| Parent/Carer's name   |   |                                       |        |             |
| Relationship to child   |   |                                       |        |             |
| Home number   |   | Mobile number                         |        |             |
| Parent email address  |   |                                       |        |             |
| Name and address of current school  |   |                                       |        |             |
| School telephone  |   | Contact Name                          |        |             |
| Date last attended school above   |   |                                       |        |             |
| Overseas applicants – proof of date of entry to UK  |   |                                       |        |             |
| Date wishing to start at St Paul's  |   |                                       |        |             |
| If another adult has parental responsibility but does not live at the same address as the child please include details  |   |                                       |        |             |
| If you are wishing to transfer schools within Milton Keynes please tell us you reasons for requesting a school transfer (please note back page must be completed by current school) |   |                                       |        |             |
| Reason for choosing St Paul's   |   |                                       |        |             |

|   |        |   |                             |  |  |
|---|--------|---|-----------------------------|--|--|
| Does your child hold an EHCP?<br>*YES/NO  |        | Is your child undergoing assessment for a statement of educational needs?<br>** YES/NO    |                             |  |  |
| <b>*If your child has an Education, Health and Care Plan, the application must be made through the Local Authority SEND Admission team.</b>   |        | ** If you have answered YES, please give details of the Local Authority involved<br>..... |                             |  |  |
| Has your child ever been excluded from school?  |        | YES/NO  | If YES please give details. |  |  |
| Have you ever withdrawn your child from a school?   |        | YES/NO  | If YES please give details. |  |  |
| Is your child entitled to FSM?  | YES/NO | Is your child subject to a court order?   | YES/NO                      | How many schools has your child attended since starting education? |  |
| Please add any information you would like us to know before we process your application   |        |   |                             |  |  |
| <p>I certify that I have parental responsibility for this child.</p> <p>I confirm that the information provided is to the best of my knowledge correct and up to date. I understand that if I give any false or deliberately misleading information on this form and/or supporting papers or withhold any relevant information, this may lead to the withdrawal of any offer of a school place for my child.</p> <p>I hereby authorise St Paul's Catholic School to contact my child's previous school (if relevant)</p> <p>Signature: ..... Date: .....</p> <p>Print Name: .....</p> |        |   |                             |  |  |

Please indicate with a tick in the box which category you are applying for

Please Note: Supporting documentation must accompany the application form. The admission process cannot commence until we receive the documentation requested. We also require a copy of the child's passport and proof of address. Email completed forms and evidence to [admissions@st-pauls.org.uk](mailto:admissions@st-pauls.org.uk)

For all criteria if you feel there are special circumstances that are relevant to your application please share details and/or evidence of these with your application email.

| CAT | CRITERIA   | PLEASE TICK |
|-----|--|-------------|
| A   | Catholic looked after and previously looked after children, including Catholic children previously looked after outside of England. <b>Email a copy of the child's baptismal certificate, stating which parish you attend. State the name of the relevant Care Authority to <a href="mailto:admissions@st-pauls.org.uk">admissions@st-pauls.org.uk</a></b> |             |
| B   | Catholic children with Certificate of Catholic Practice who attend a feeder Catholic primary school. <b>Email Certificate of Catholic Practice and copy of child's baptismal certificate to <a href="mailto:admissions@st-pauls.org.uk">admissions@st-pauls.org.uk</a></b>   |             |
| C   | Other Catholic children with a Certificate of Catholic practice. <b>Email Certificate of Catholic Practice and copy of child's baptismal certificate to <a href="mailto:admissions@st-pauls.org.uk">admissions@st-pauls.org.uk</a></b>   |             |
| D   | Catholic children who attend a feeder Catholic school. <b>Email copy of child's baptismal certificate to <a href="mailto:admissions@st-pauls.org.uk">admissions@st-pauls.org.uk</a></b>  |             |
| E   | Other Catholic children - <b>Email copy of child's baptismal certificate to <a href="mailto:admissions@st-pauls.org.uk">admissions@st-pauls.org.uk</a></b>   |             |
| F   | Other looked after and previously looked after children outside of England: <b>Email full details of Care Authority to <a href="mailto:admissions@st-pauls.org.uk">admissions@st-pauls.org.uk</a></b>  |             |
| G   | Other children who attend a feeder Catholic primary school   |             |
| H   | Children of members of staff who have had a contract of employment with Governors of St. Paul's for at least two years when the application is made or a member of staff who has been recruited to fill a vacant post at the school for which there is a demonstrable skill shortage   |             |
| I   | Catechumens and members of an Eastern Christian Church whose membership is evidenced by their religious leader. <b>Email supporting evidence to <a href="mailto:admissions@st-pauls.org.uk">admissions@st-pauls.org.uk</a></b>   |             |
| J   | J. Children of other Christian denominations and children of other faiths whose membership is evidenced by a minister or religion or other religious leader. <b>Email letter of support to <a href="mailto:admissions@st-pauls.org.uk">admissions@st-pauls.org.uk</a></b>  |             |
| K   | Any other children- <b>please advise if there are any special circumstances that you would like the school to be aware of via email to <a href="mailto:admissions@st-pauls.org.uk">admissions@st-pauls.org.uk</a></b>  |             |

**IMPORTANT – If you are seeking to transfer to St Paul’s from another secondary school within or outside of the Milton Keynes area the Headteacher of the child’s current UK school must complete this section before we can process your application. The form needs to be stamped with the school stamp.**

|   |                            |   |                     |  |
|---|----------------------------|---|---------------------|--|
| <b>Student Name:</b>  |                            |   |                     |  |
| <b>Student DOB:</b>   |                            |   |                     |  |
| <b>Current Year Group:</b>  |                            |   |                     |  |
| <b>Does the child have any special needs?</b><br>Please tick  | SEN Support                |   | SEN EHCP/Statement  |  |
|   | Currently Under Assessment |   |                     |  |
| <b>Does the child have any fixed term exclusions?</b> If yes, please provide details  | Alternative Ed             |   | Managed Move        |  |
|   |                            |   |                     |  |
| <b>Are there any attendance related issues?</b><br>Please give % attendance and number of unauthorised absences in the last twelve months                 |                            |   | %                   |  |
| <b>Has there been any external agency involvement?</b><br>Case worker name if applicable<br>.....   | CAMHS                      |   | CSC                 |  |
|   | CFP                        |   | Ed Psych            |  |
|   | Young carers               |   | Other               |  |
| <b>Have there been any Safeguarding issues?</b>   | YES/NO                     | If YES please provide details addressed to Paul Knight DSL. |                     |  |
| <b>Has the parent discussed the transfer request with you?</b> Are there any reasons why you feel the change of school would be detrimental to the child? |                            |   |                     |  |
| <b>Any other information regarding the student which may be relevant when processing this application</b> (including any behaviour concerns).             |                            |   |                     |  |
| <b>Name</b>   |                            |   | <b>School Stamp</b> |  |
| <b>Position</b>   |                            |   |                     |  |
| <b>Staff Contact Number</b>   |                            |   |                     |  |
| <b>Signed</b>   |                            |   |                     |  |
| <b>Date</b>   |                            |   |                     |  |

**Please return completed form to:** admissions@st-pauls.org.uk Admissions, St Paul’s Catholic School, Phoenix Drive, Leadenhall, Milton Keynes, MK6 5EN