

May 2017

PWR/PSE/jal

Dear Parent

IMPORTANT INFORMATION FOR YEAR 11 PUPILS AND PARENTS

Your child is approaching the culmination of all of their hard work. The final examinations are an opportunity for your child to demonstrate all of the knowledge and skills that they have acquired during their time at St. Paul's.

Examinations

GCSE written examinations begin on Monday May 15th. The pupils have already taken their practical examinations in Art, Drama and PE and shown real determination during these. From 15th May we shall be grateful if parents will ensure that pupils arrive for examinations wearing full uniform as this will avoid unnecessary distraction. Please be aware that examination guidance states that pupils should not be in possession of a mobile phone or any other electronic device, e.g. iPod or watch/smart watch whilst in an examination. Clear pencil cases should be used and pupils should come prepared with at least two black pens and two pencils. Pupils are permitted to have a small bottle of water in the examination but all labels must be removed from the bottle. Written examinations take place in D Block and pupils should arrive 15 minutes before the start time. If pupils have queries during the examination period then they should speak to Mrs Robinson who will be based in J 205, Mr Winter who is based in S Block or Mrs Baldwin who is based in the main office at the front of school. Pupils should keep their examination timetables safe at all times.

Study Time and Study Leave

I would like to congratulate the many Year 11 pupils who attended our Easter Holiday revision sessions. The pupils showed a very mature and positive attitude to their revision in all subjects. Timetabled lessons will finish on Thursday 18th May, however additional revision classes will be timetabled during the examination period. Subject teachers will let pupils know which sessions to attend when appropriate. Study facilities at school will be available to Year 11 pupils over the whole examination period. Pupils may use the library or the café during the school day but we expect impeccable behaviour at all times when using the library or café areas. The side gates by the turning circle will be open for 15 minutes before and after each examination and pupils should use these gates rather than reception. If any pupil is not using study facilities appropriately during this period then this facility will be withdrawn for that pupil. The first day of study leave will be Friday 19th May.

Final Assembly

At 2.55pm on Thursday 18th May there will be a special final assembly. This final gathering promises to be a fun and memorable occasion to mark formally the end of compulsory education. Pupils will then be able to leave school at the normal time of 3.35 pm.

Headteacher:
Jo-Anne Hoarty

St Paul's Catholic School
Phoenix Drive
Leadenhall
Milton Keynes
MK6 5EN

Telephone
01908 669 735

Email
enquiries@st-pauls.org.uk

Web
www.st-pauls.org.uk

Return of books

We would be grateful if all textbooks are returned to subject teachers or handed in to the school office after the relevant examinations have been taken. Failure to do this may delay the notification of examination results and certificates. Books that have been lost or damaged will incur the cost of their replacement. We regret having to take such measures, but we are sure that parents will understand that the school cannot afford losses through the non-return of books.

Examination Results

Provided we have books returned, pupils may collect their examination results from the school from 10.00 am on Thursday, 24th August. Examination results are regarded as an individual's exclusive property and we regret that we cannot hand them to parents unless they have written permission from their son or daughter. Some pupils may wish to have their results posted to them, they will need to provide a stamped addressed envelope to Mrs Baldwin in the main office before the 24th June.

GCSE Post Results

There are a number of rechecking services which may be requested following the issue of results. Please consider carefully your request and discuss the rationale of this with your subject teacher/Head of Department and your parents/guardians. There is a charge by each awarding body for all post-results services and results can go up as well as down. You will be required to pay the fee before the service is processed. The pupil must put this request in writing to Mrs Baldwin by Friday 1st September. We recommend that pupils attend on Thursday 24th August as many members of staff including staff from the Sixth Form team will be present to offer advice, support and guidance.

Year 11 Prom

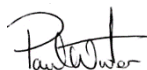
This takes place at Wilton Hall on Wednesday 28th June from 7.00 pm until 11.30 pm with food being served at 8.00 pm. Please ensure that your child is collected promptly at 11.30 pm. We are sure that this will be a memorable occasion and I would like to thank the Prom Committee for their hard work in planning this event.

Finally, we should like to wish all our pupils every success in the examinations for which they have worked so hard.

Yours faithfully



Peggy Scholte
Year 11 Leader



Paul Winter
Assistant Headteacher

Headteacher:
Jo-Anne Hoarty

St Paul's Catholic School
Phoenix Drive
Leadenhall
Milton Keynes
MK6 5EN

Telephone
01908 669 735

Email
enquiries@st-pauls.org.uk

Web
www.st-pauls.org.uk

A Specialist Science College and Training School

